

RRAA'S CONSTITUTION

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ARTICLE I - NAME

1. The name of this association shall be the Ryerson Retail Alumni Association (RRAA).

ARTICLE II - OBJECTIVES

1. The objectives of the RRAA shall include:
 1. Providing Ryerson's Ted Rogers School of Retail Management alumni and current students with information, resources, and recognition relevant to their careers and interests through a variety of activities, including, but not limited to, i) maintaining a web site, both featuring stories and updates about alumni and the Retail Management program, upcoming activities of both the Association and the Ted Rogers School of Retail Management, and other appropriate content, as determined by the executive; ii) establishing awards and/or other forms of internal recognition of the achievements of alumni and current students; iii) sponsoring workshops, seminars, and other activities with the objective of enhancing the career-related skills of alumni and other retail professionals to improve the practice of Canadian retail management; iv) hosting social gatherings, such as homecomings, that provide opportunities for alumni and current students to network, establish new friendships and strengthen existing relationships.
 2. Informing current Retail students of the existence and activities of the Association and encouraging them, where appropriate, to assist the association in its activities and to become active members prior to graduation.
 3. Working in partnership with the Ted Rogers School of Retail Management to promote and enhance the value of the program

and its graduates externally, and to foster alumni relationships with the School.

ARTICLE III - MEMBERSHIP

1. All graduates of the Ted Rogers School of Retail Management and current students in the undergraduate program are eligible to be members of the RRAA.

ARTICLE IV - OFFICERS

1. The executive committee of the Association shall consist of: a President, a Vice President, a Director of Marketing, a Treasurer, a faculty/staff member of the Ted Rogers School of Retail Management, and six working members and one current student in the Retail program.

2. The director of the Ted Rogers School of Retail Management, or his/her designate, shall be an ex-officio, non-voting member of the executive, entitled to attend and participate in all meetings.

ARTICLE V - DUTIES

1. The President shall be responsible for chairing meetings of the executive committee and supervising and directing the activities of the Association, including the creation of subcommittees, as required, and the development of initiatives by the executive to establish and maintain the financial viability of the Association in pursuit of its objectives. The President shall also have signing authority on all financial and professional documents relating to the Association.

2. The Vice President shall, in the absence of the President, serve as the chair of the executive committee meetings and shall assume other responsibilities as determined from time to time by the President and/or the executive. The Vice President shall be responsible for recording the minutes of all meetings of the Association and for their preparation and distribution prior to each succeeding meeting. In the absence of the Vice President, the President shall be the recording

officer.

4. The Treasurer shall be responsible for the collection, safekeeping, and supervision of all monies of the association and shall prepare financial statements on an annual basis and provide interim financial data, as required by the executive committee.

5. The Director of Marketing oversees communication efforts of the Association, including managing and developing roles of the subcommittee, in an effort to increase awareness of the objectives of the Association. The Director of Marketing also facilitates the development of the marketing and communications strategy, while also conducting research and providing a report on the effectiveness of all marketing efforts.

6. Executive Members at Large (6) - The working members shall assist in determining and implementing the activities of the Association and shall carry out responsibilities needed to achieve the goals of the RRAA or the necessary tasks assigned by the President and/or the executive committee in pursuit of the objectives of the Association. The member is then responsible to communicate the events and activities of the RRAA to the alumni and also receive feedback and report to the association for future meetings.

7. Faculty/Staff (1) and current student (2) - The faculty/staff (1) and student member (1) shall bring to the executive the relevant interests and concerns of their constituents in the Ted Rogers School of Retail Management and shall act as liaison between the Association and the Retail Management program.

ARTICLE VI - MEETINGS

1. Meetings of the Association shall be at the call of the President and are open to all members of the Association, unless exceptional circumstances require an in camera session, approved in advance by majority vote of the executive.

2. The executive committee shall normally meet bi-monthly. Additional meetings are at the discretion of the President. Unless there are compelling reasons for absence, executive members are expected to attend a minimum of 70% of yearly meetings. Failure to

comply with this requirement may result in a review of the member'(s)' status by the executive and resultant action including expulsion from the executive.

3. A quorum shall consist of a minimum of five elected members of the executive, including either the President or the Vice President.

4. Decisions taken by the executive in the absence of a quorum must, prior to implementation, be referred for ratification to the next regular meeting of the executive at which a quorum is present. Where timing is a factor, the decision must be approved by a majority of the elected executive members through a polling method to be determined by the President.

5. An annual general meeting (AGM) shall be held at the call of the President, with notification and agenda provided to all members of the Association at least 30 days in advance of the date of the AGM.

ARTICLE VII - ELECTIONS

1. Election of the executive of the Association shall take place in alternate years at the annual general meeting, with the term of office being two (2) years

2. Positions to be filled by election are: President, Vice President, Director of Marketing, Graduating Students Representative, Treasurer, and up to six working members. The faculty/staff and student representatives shall be chosen by the Ted Rogers School of Retail Management through a method to be determined by the School and shall have full voting rights on the executive.

3. The President of the Association, in consultation with the other executive members, shall appoint a nominating committee to ensure the availability of candidates in the election and to liaise with the Ted Rogers School of Retail Management to ensure the selection of faculty/staff and student members. Nominations may also be made from the floor at the AGM.

4. Election shall be by secret ballot, cast by members in attendance at the AGM.

5. All members of the executive shall take office at the next executive meeting following their election.

6. Officers may serve no more than two consecutive terms in the same executive position. An exception may be made only if a call for nominations produces no new candidates for a position and the incumbent is willing to continue.

ARTICLE VIII - AMENDMENTS

1. This constitution may be amended by a two-thirds majority vote of the full voting membership of the executive committee at any meeting of the committee.
2. A proposed amendment that fails to receive two-thirds majority approval may be reintroduced for discussion by the executive at the meeting.